

July 6, 2017

**REQUEST FOR PROPOSALS (RFP) - Primary
ACTUARIAL SERVICES FOR HEALTH INSURANCE PREMIUM RATE REVIEW
QUESTIONS AND ANSWERS
RFP No. 17MC-SA004**

Question: Can I receive a copy of this RFP and be put on any email list for updates thereto?

Answer: A link to the RFP may be found on the DMHC Home Page under the “What’s New” section at <http://healthhelp.ca.gov> and on the California State Contracts Register at <https://caleprocure.ca.gov/event/4150/0000006075>. These links include a PDF of the RFP. Proposers may receive updates by checking these websites.

Question: On Page 5 under section 5, Work Plan Format and Requirements, Part a, the statement is made that the “entire narrative is to be limited to 25 pages.” Does this limitation refer to Section 5, Part a only and not its subsections (i to iv), or to section 5, Part a, including subsections i to iv, or to all the documents provided in Section 5, or does this limitation apply to some other subsections?

Answer: The 25 page limitation is for section 5. Work Plan Format and Requirements, a. Proposers’ Expertise and Experience.

Question: How is Attachment 1 completed when Attachments 7 and 8 are not applicable? For example, on Attachment 1, if Attachment numbers 7 and 8 are not applicable, is it sufficient just to check the box that it is included and a statement made on Attachments 7 and 8 that they are not applicable or should the statement be made elsewhere? If Attachment numbers 7 and 8 are not applicable, should these attachments be excluded from the response and not checked in the boxes provided in Attachment 1?

Answer: Proposers only check the applicable box(es) on the Required Attachment Checklist – Attachment 1 and leave box(es) unchecked if inapplicable.

Question: For Attachment 10, do only the first 4 pages of the Attachment need to be provided in the response, or does the Sample Agreement, which includes Exhibits A-F, also need to be completed and provided in the response?

Answer: Attachment 10 is four (4) pages. Section J is a sample of a Standard Agreement for reference.

Question: Do any of the Certifications 8, 9 or 10 need to be notarized?

Answer: Notarizations are not required for this RFP.



Edmund G. Brown Jr., Governor
State of California
Health and Human Services Agency
DEPARTMENT OF MANAGED HEALTH CARE
980 9th Street, Suite 500, Sacramento, CA 95814
Telephone: 916-324-8176 | Fax: 916-255-5241
www.HealthHelp.ca.gov

Question: On Page 10, given that section F, Conflicts of Interest on the Evaluation Criteria, counts for a maximum of 5 points, where in the RFP should that discussion be included? It is unclear from the RFP which attachment should contain a discussion of Conflicts of Interest.

Answer: Responses should be included in the Work Plan.

Question: In Attachment 2 of the RFP, it is stated that the vendor must “indicate applicable license and/or certification information that your firm possesses and that is required for the type of services being procured”. Is evidence from the CA Secretary of State of being in Good Standing, and a CA Corporation number sufficient?

Answer: Yes, a certificate of status from the Secretary of State is sufficient.